



**Capital Region 2019
Qualifying Tetrathlon Rally**

Entry Packet

September 21-22, 2019

Bittersweet Field

14401 B Partnership Road

Poolesville, MD 20837

Competitor Information Form: register online at:

https://docs.google.com/forms/d/e/1FAIpQLSeulXX9hinQKYzhYUyp3kTULYIWnh7e6GQbloRorSZEdfDkjQ/viewform?usp=sf_link

Divisions are determined solely by age of competitor (jump heights listed for reference):

Rising Star (under 8 years of age): Will ride *poles and cross rails with coaching* but compete 8 & Under other phases

8 & Under if age less than 8: poles and cross rails

10 & Under if age less than 10: 18"

Pre-Novice Male/Female if age 10-11: 2'3"

Novice Male/Female if age 12-13: 2'6"

Intermediate Male/Female if age 14-15: 2'9"

Junior Male/Female if age 16-17: 3'

Senior Male/Female if age 18+: 3'3"

Stable manager

If you have any questions please feel free to contact me by phone (401) 714-4693 or by e-mail huntboots@gmail.com or consult USPC Tetrathlon Rulebook or the USPC Horse Management Rulebook.

For Capital Region members, the cost for the rally is \$95 per competitor (postmarked by August 25, or \$115 (postmarked after the 25th). For Capital Region members only, if siblings are competing the fee after the first child is \$80.75. Please make your check out to: Capital Region Pony Club. Out of region members pay \$95 per competitor before August 25 and \$115 per competitor after August 25th.

Please refer to the enclosed check list to ensure that you have completed, signed and submitted all forms.

Jacquelyn Dickey (huntboots@gmail.com) 14098 Pomquay Court, North Potomac, MD 20878
phone: 401-714-4693

Tetrathlon Division/Levels Criteria

Level	Age	Ride	Shoot	Run (meters)	Swim
Rising Stars	under 8	poles/crossrails with coaching	10/resting	500	25
8 and under	under 8	poles/crossrails	10/resting	500	25
10 and under	under 10	18 inches	10/resting	500	50
Pre-Novice	10 to 11	2'3"	20/2 hands stand	500	50
Novice	12 to 13	2'6"	20/2 hands stand	1000	100
Intermediate	14 to 15	2'9"	20/1 hand	2000	100
Junior	16 to 17	3'	20/1 hand	3000	200
Senior	18 and over	3'3"	20/1 hand	3000	200

*Competitors may run, swim or ride down with penalty. Non-qualifying members may run, swim or ride down with a penalty. Qualifying members must adhere to the criteria above as specified in the rulebook. To encourage safe participation competitors may ride, run, and swim down as many levels as they wish. Each drop down in height or distance will incur a **200 point deduction for the first drop and 100 points for any drop thereafter**. The intention of competing at a lower level must be declared before the start of the phase.

Go to: <http://www.ponyclub.org/?page=rulebooks> to access the USPC Tetrathlon rulebook and the USPC Horse Management Rulebook for more information.

**Please note that although this is a two day rally, it is not considered an "overnight rally" as far as Horse Management is concerned. Horse Management is only scored on the day of the riding phase.

***Rising Star competitors will be riding with coaching during the riding phase.

Tentative Schedule

Saturday, September 21

7-9 am Swimming at Gaithersburg Aquatics Center
2 Teachers Way
Gaithersburg, MD 20877
Pool opens at 7 am for competitors to change and begin warm up; parent briefing for volunteers

10 am Shooting at Bittersweet Field, Partnership Road, Poolesville, MD
Snacks and drinks provided by Capital Region at Bittersweet; stadium and running course available for walking after approved by the TD

Sunday, September 22 at Bittersweet Field, Poolesville MD

Early Morning Competitor Briefing

Morning Riding Phase (ring will be a temporary ring on grass that is approximately 200x250)

Lunch We will have a food vendor on site.

Afternoon Running Phase

Rally Officials

RS Capital Region Cheryl Clark

TD Pam Stocksdales

Organizer Leslie Case

Secretary Jacquelyn Dickey

Shooting Steward Michael Dickey

Riding Steward Pat McKay

Swim Steward Jacquelyn Dickey

Running Steward TBD

CHMJ Kim Cranford

Jump Judge(s) TBD

Championships Qualification

Competitors seeking eligibility for Championships must meet the age parameters and minimum certifications for the offered Championships divisions. **There are no age and no certification exceptions to the below requirements.**

Modified Pre-Novice D-2 EV/HSE 10-11
Modified Novice D-2 EV/HSE 12-13
Novice C-1 EV/HSE 12-13
Modified Intermediate D-2 EV/HSE 14-15
Intermediate C-1 EV/HSE 14-15
Modified Junior D-2 EV/HSE 16-17
Junior C-1 EV/HSE 16-17
Modified Senior D-2 EV/HSE 18+
Senior C-1 EV/HSE 18+

Stable Managers must meet the minimum age criteria of their division, and be a D-2 HM for modified divisions and a D-3 HM for all other divisions.

Championships Eligibility Process Each individual Pony Club member who desires to compete at Championships must compete in a regional rally and be judged at the minimum HM level and same competition level in which they intend to compete at Championships. This constitutes the “individual eligibility” of the competitor. Members wanting to become eligible for Championships must meet the below division criteria.

Modified Pre-Novice—Participate in a standard or modified Tetrathlon rally at the competition level.

Modified Novice—Participate in a standard or modified Tetrathlon rally at the competition level.

Novice—Complete a standard regional Tetrathlon rally at level; earn a total minimum score of 2600 and a minimum score of 550 in the riding phase.

Modified Intermediate—Participate in a standard or modified Tetrathlon rally at the competition level.

Intermediate—Complete a standard regional Tetrathlon rally at level; earn a total minimum score of 2600 and a minimum score of 550 in the riding phase.

Modified Junior—Participate in a standard or modified Tetrathlon rally at the competition level.

Junior—Complete a standard regional Tetrathlon rally at level; earn a total minimum score of 2800 and a minimum score of 550 in the riding phase.

Modified Senior—Participate in a standard or modified Tetrathlon rally at the competition level.

Senior—Complete a standard regional Tetrathlon rally at level; earn a total minimum score of 2800 and a minimum score of 550 in the riding phase.

Members who make it to Championships have costs involved with attending the competition. The fees include USPC registration (approximately \$415 per individual rider), hotel (choice of competitor, approximately \$85 per night), coaching (all tet competitors must have a riding coach for the jumping phase), trailering (For tet, competitors may share a mount – see rulebook for details.), required health certificate and supplies.

Entry Packet Checklist

___ Completed **Competitor Information Form** for each competitor completed online at https://docs.google.com/forms/d/e/1FAIpQLSeulXX9hinQKYzhYUyp3kTULYIWnh7e6GQbloRorSZEdfDkjQ/viewform?usp=sf_link.

___ **Check** for Competitor Fee written out to: **Capital Region**. Competitor Fee varies depending on the postmark date. See the Entry Form for more information. You can also pay via Paypal.

___ Copy of "up to date" **Coggins** for the horse you are bringing.

___ Completed **Uniform Chaperone Rules/Duties** form. (Chaperones can be shared)

___ Completed **Guidelines for Coaching** form. (Coaches can be shared) Riding Phase Coaches are required!

Send your completed packet (postmarked no later than August 25th) to:

Jacquelyn Dickey
14098 Pomquay Court
North Potomac, MD 20878

SECTION VI: Appendices

Appendix V

Guidelines for Coaching Tetrathlon

Photocopy as needed. One copy should be given to the coach; a signed copy should be retained by the organizer.

By agreeing to serve as a USPC coach, you:

- Agree to be familiar with and observe all USPC By-Laws, Policies and Competition Rules.
- Agree to adhere to the USPC Conflict of Interest and Code of Ethics Policies in all your actions and decisions.
- Agree to disclose any possible potential conflicts of interest.
- Agree to conduct yourself in a fair and courteous manner.
- Agree to the confidentiality of discussions and actions.
- Give permission for a criminal background check.
- Agree to uphold USPC Policy 0500 Drug/ Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their "official capacity" as team Chaperone – refer to USPC web site ponyclub.org for full policy statement.

All teams and individuals **may** have phase coaches.

All coaches must be familiar with Pony Club and Tetrathlon, the riding phase rules and scoring, and may be asked to assist competitors in learning the rules prior to rally.

All coaches must wear identification provided by the organizer during the rally times.

Communication between coaches and competitors is limited to:

1. Official briefings
2. Course walks
3. Warm-up
4. Schooling times provided during a multi-day rally
5. Horse matching sessions when a strange mount must be borrowed
6. Brief critique following the jumping phase

Coaches must:

1. Attend the official briefing
2. Attend the official course walk
3. Attend any other briefing or walk required

Duties as pertained to the jumping phase:

1. Observing, but not participating in, any pre-competitive soundness checks
2. Assist in matching if a borrowed mount must be used
3. Accompany competitors during the course inspection or at any other subsequent times the courses are open for walking, during which time coaches may give advice.
4. Assist competitors in the designated schooling/warm-up area.

5. Short debriefing of competitors after they exit the competition area, if desired by competitor
6. May, if needed, lead/assist getting the competitor's mount through the in-gate
7. May request an adjustment of tack. If granted the competitor must return to Horse Management for a safety check on the adjustment.

The coach may not interfere with the immediate care of the mount under penalty of elimination of the competitor from that phase, in accordance with the rules of unauthorized assistance.

SPIRIT OF COACHING

The role of a coach is to assist the competitor

1. In learning warm-up area techniques,
2. In the assessment of the running and riding courses and shooting range condition,
3. In learning how to deal with mistakes made.
4. In learning the rules of competition before competition begins.

The presence of a coach at a Tetrathlon rally is to promote safety, good sportsmanship during all phases and good horsemanship in the warm-up area and during the riding phase.

A Pony Club coach is expected to help any Pony Club competitor who asks for help or who is present without a coach.

The coach is not present to give a riding lesson in the warm up area.

All phase coaches must sign that they have read this sheet:

I _____ have read the USPC Tetrathlon rules and above guidelines for coaching.

Printed Name: _____

Signature: _____

Date: _____ Cell phone: _____

Email: _____

Please list the competitors whom you are coaching and in what phase:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

SECTION VI: Appendices

Chaperone Form

for USPC Members Below the Age of Majority

To be completed by the Chaperone and turned in with rally entry.

Chaperone duties shall include:

1. The primary function of the "Official Team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team chaperones must be available to rally officials and team members at all times.
2. Have copy of and be familiar with the rules for the competition (Discipline Rulebook) and the current edition of the Horse Management Handbook and Rules for rallies. Rulebooks can be downloaded from the USPC website at www.ponyclub.org
3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their "official capacity" as team Chaperone. Refer to USPC website www.ponyclub.org for full policy statement.
4. Be present and available to rally officials and all team members for the duration of the competition.
5. Delegate duties of the Team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to rally officials and any team members in your absences.
6. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition).
7. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/ nights).
8. Administration of medications is the sole responsibility of the parent/guardian.
9. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated; the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. Refer to the Uniform Officiation Rules, Section I of this rulebook.
10. In cases of scramble teams, the competition organizer will determine the "official team chaperone."
11. Be aware that USPC members are required to wear a current, up-to-date USPC medical card/bracelet on their arm at all USPC activities.

I have read and understand the duties of a Chaperone as listed above.

Name of Chaperone

Signature

Date

(_____)_____
Cell Phone Number

Chaperone for the above Club/Center/Regional team or individual